

## STATEMENT OF UNDERSTANDING

The Catalina Island Marine Institute is pleased to serve you during your stay at CIMI. Your group's Program Coordinator will meet you on the pier when you arrive.

Prior to arrival, CIMI will ensure that the housing and restroom facilities are neat and operational. Restroom and shower facilities will be sanitized and restocked daily.

Each full day with CIMI will consist of two 3-hour daytime program sessions and one 1.5-hour evening program session. All programs are conducted by CIMI instructional staff. The components of the program will be pre-arranged over the phone by a Program Office representative from CIMI and the school's lead chaperone. During program time, your group is entitled to the use of all relevant program equipment and materials (depending on availability).

Your group will be provided three nutritionally balanced meals each full program day. Meals provided by CIMI on partial program days will be discussed with the school's lead chaperone prior to the visit and will be indicated in the contract/invoice. Please read this document carefully.

To increase the effectiveness of the program, CIMI requests your assistance in the following areas as outlined in the Teacher's Planning Packet:

1. Adult chaperones will remain and participate with assigned activity groups during all programs, **including snorkeling and kayaking.**
2. Adult chaperones are expected to supervise student recreational periods between programs.
3. Group leaders are responsible for assigning students to activity groups consisting of no more than 16 students, unless an arrangement has been made previously through the CIMI Program Office.
4. Students or adult chaperones possessing symptoms of communicable diseases such as chicken pox, measles, and other illnesses will be removed from program participation and returned to the custody of the school/guardian at the earliest opportunity. This is a protective measure for the patient, guests, and CIMI staff.
5. Personal electronic devices (cell phones, tablets, handheld gaming devices, etc.) are not permitted at CIMI. If the school allows the use of such devices during the trip to or from the island, CIMI requests that they be collected and stored during the stay at camp.
6. Alcoholic beverages and drugs (both illegal and recreational) are not permitted at any of our facilities. Violation of this policy will result in immediate removal from camp.
7. Students are not permitted to smoke while at CIMI. Adult chaperones should only smoke in designated areas.
8. Adult chaperones have the responsibility of enforcing 'Quiet Hours' from 9:30pm to 6:30am, as well as overseeing housing and restroom conduct.

**I have read the above statement and agree to the conditions.**

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Signature

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Date

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School/Organization